

RECRUITMENT REQUEST FORM

This form must be completed before any Recruitment process of new and replacement roles commences. The authoriser/approver will be the Country Director or budget holder.
The Hiring Manager should complete type in Sections 1, 2 & 3.

SECTION 1: JOB OPENING REQUEST

Title:	Protection and MHPSS Officer Project	Country:	MALI
Location:	Gao	Planned Number of Hires:	1
Vacancy Type:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement	If replacement, who was the previous post holder:	Moussa Sahanou Maiga
Contract Type:	Contrat à durée déterminée	Contract Length:	CDD
Post Status	Salarié	Reason for fixed term	1 ^{er} juin 2022 au 31 Mai 2023.
Grade of Post:	4.1	Additional Pay & Reward:	Expensive Posting <input type="checkbox"/> Complexity Allowance <input type="checkbox"/>
Job Profile (if New Please Attach):	Yes	Child Protection Level:	3
Job Advert Attached:	Yes	Line Management Responsibility:	Program Manager DANIDA Sahel
Budget allocated and available for:	Employee Cost: 23447 USD Recruitment Cost: 400 USD	Specialism:	Sciences sociales, psychologie, Economie du développement, Droit
Funding approved:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If not approved, please provide further details:	
Salary Budget Code:	Danida Sahel Lot Hum SOF 20800764 DEA 955095 Code project: 4669052 100%	Recruitment Budget Code:	Danida Sahel Lot Hum SOF 20800764 DEA 955095 Code project: 4669052 100%

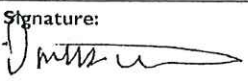
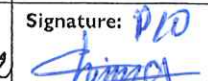

SECTION 2: ADDITIONAL INFORMATION – RECRUITMENT STRATEGY

Source of Candidates:	External <input checked="" type="checkbox"/> Internal <input checked="" type="checkbox"/>	Application portal (email address and/or website):	
Agreed Strategy, e.g., further advertising requirements:	Paid for Media/Online Advertising Details (e.g. Coord. Sud): - Quotidien national Essor	Free Media/online Advertising Details (e.g. acodev): - ANPE - Malipages - Malibaraa	
Time Frames: dd/mm/yyyy	Advertise Date: 2/5/2022	Applicant Close Date: 12/5/2022	Pre-screening Interviews date:
		Shortlist Date: 16/5/2022	Interview Date: 19/5/2022
Other Selection Criteria:	<input checked="" type="checkbox"/> Test <input checked="" type="checkbox"/> Presentation <input type="checkbox"/> Pre-screening	Test, Presentation or Pre-screening Details:	

SECTION 3: PANEL

Recruitment Team Member & Role:	Name:	Role:
	1. Gadler Roberta	Panel Technical member
	2. Mamourou SANGARE	Hiring Manager
	3. Adama KEITA	HR

SECTION 4: RECRUITMENT APPROVAL

Hiring Manager: Mamourou SANGARE	Finance Director:	Regional/Country Director:	P.O Far-PM
Signature: 	Date: 26/04/2022	Signature: 	Date: 03/05/2022
		Signature: 	Date: 03/05/2022

(Merci de faire parapher par le DPO)